

APPLICATION FORM FOR ENGAGEMENT AS SPECIALIST ON CONTRACTUAL BASIS (FULL-TIME)

Advertisement No.: HR/CONTRACT/2026/01

Note; The application is to be typed in the given format. Handwritten applications are liable to be rejected.

1	Post Applied For				<i>(paste recent colour photograph)</i>			
2	Full Name							
3	Father's Name							
4	Email ID							
5	Mobile Number 1							
6	Mobile Number 2							
7	Permanent Address with Pin Code							
8	Correspondence Address with Pin Code							
9	Date of Birth	DD:	MM:	YYYY:				
10	Age as on 01.04.2026							
11	Gender	Male / Female / Transgender			<i>(cross-out whichever does not apply)</i>			
12	Category	GEN/ SC/ ST/ OBC(NCL) / EWS						
13	Whether PwBD?	YES / NO						
14	If Yes, PwBD Nature	VH / HH/ OH / Autism etc./ MD						
15	Religion							
16	Educational Qualifications <i>(add rows if necessary)</i>							
#	Course	University/Institution	Month & Year of Passing	Percentage Obtained				
a.	X (SSC)							
b.	XII (HSC)							
c.								
d.								
e.								
17	Details of Experience starting <i>from the current employment</i> <i>(Add rows, if necessary. Detailed description of experience may be given in the resume)</i>							
#	Name of Employer	Post	From Date (dd/mm/yyyy)	To Date (dd/mm/yyyy)	Contractual/ Full-Time	Brief Nature of Work (in 50 words)	Reason for leaving	Annual CTC
a.								
b.								
c.								
d.								

e.								
18	Notice Period in current employer							
19	Certifications (add rows if necessary)							
#	Name of Certification			Date Obtained		Validity		
a.								
b.								
c.								
d.								
20	References from senior executives who have worked with the applicant/ known to the applicant							
	Particulars		Reference 1			Reference 2		
a.	Name							
b.	Company							
c.	Designation							
d.	Official Email							
e.	Mobile Number							
f.	Years Known							

20 Declaration by Candidate:

- a. I hereby certify that all statements in this application and enclosed CV (resume) are true, complete and factually correct to the best of my knowledge and nothing material has been concealed therefrom.
- b. I understand that, at any time in the recruitment process / after selection/ subsequent contract period, it is found that any information/statement/data given in the application and/or CV (resume) is false/incorrect/ any material fact is suppressed and/or it is found that I do not satisfy the eligibility criteria set forth in the advertisement, my candidature/contractual appointment is liable to be cancelled/terminated with immediate effect without any notice or reasons thereof.
- c. I also declare that I have read and understood the detailed advertisement and undertake to abide by the terms and conditions given therein.
- d. I confirm that the references mentioned above are known to me, have consented to share their details and may be contacted for verification purposes.

Date:

Signature of Candidate

Place:

Full Name: